FINAL MINUTES   **King George County Public Schools**
Special Education Advisory Committee
Monday, December 2, 2019 6:00pm
Smoot Library

Type of Meeting: Regular Schedule SEAC
Meeting Facilitator: Ann Bueche, consultant
Attendees:
General Public, Melissa Lamb (parent), Billie Teague (parent), Pam Simms (parent), Lindsey Rumsey (parent), Ann Bueche (Supervisor of Special Services-consultant), Crystal Abel, Mary Garrison, Kacey Summerson, Kelly Summerson, Catherine O'Meara, Samantha Saunders, and Claire Harkless.

Call to order: 6:00

Housekeeping : Ground Rules
Respect confidentiality by not referring to families, students, or school employees by name.
Respect each member and differing points of view
Respect people's time and stay on agenda.
Move off topic items will be considered "parking lot" discussions for later.

Public Comment: None

Presentation: Ann Bueche gave an overview of the Special Education Family Night Out on November 14, 2019. 55 students, parents, and community members 7 workers attended. 4 additional families wanted information about SEAC. Ann also reviewed the Survey Results. 56 total people responded. 75% had children with IEPs. Days and times people could come out for training was across the board with Friday being the worst. Overall the evenings were the best, 9-11 was the worst. Credit accommodations was the topic of most interest with 29 people selecting it.

Reading and Acceptance of Meeting Minutes: Lindsey Rumsey made a motion to accept the October 07, 2019 minutes, seconded by Pam Simms, motion carried unanimously.

Old business
● Elect Chairperson- Billie Teague made a motion, properly seconded by Pam Simms, to nominate and elect Lindsey Rumsey as the SEAC Chair. Members unanimously voted to elect Ms. Rumsey as the Chair.
● Adoption of Bylaws- Bille Teague made a motion to adopt the bylaws. With a proper second from Pam Simms, the members voted to approve the bylaws.
● SEAC flyers and forms- The flyer was updated with Lindsey Rumsey as chair. Ann Bueche explained the mission of SEAC and what the committee does. Lindsey Rumsey made a motion to approve the flyer with the changes. This motion was seconded by Billie Teague and members passed the motion unanimously.

- Revision of topics for the year- Ann reached out to Tracy Lee, at the Virginia Department of Education, to set up training on the Critical Decisions Points for Families of Children with Disabilities. Ann stated Tracy can do a one hour overview of a 4-5 hour in-depth training with another staff member from King George. The group discussed having the training at the Early Childhood center or at the library. The decision was made to try and have the one hour overview at the next SEAC meeting on March 2 if Tracy Lee is available. We would offer dinner and a movie for families. The event would advertise to serve dinner at 5:30 and start the SEAC meeting at 5:30. The presentation would begin at 6 pm. The following dates were recommended to send half sheet flyers/reminders home: Dec 13, Feb 10, Feb 24, and Feb 28. Based on the turnout to this event, others may follow. Registration will be required for this session to plan for food and drinks. Pizza and cookies will be served. Melissa Lamb will donate drinks. Lindsey Rumsey will reserve conference room A and B at the library. Other topics of interest for SEAC to do training on are: Resources in the community and credit accommodations.
- KGHS- Love Thy Neighbor Update- Ann has not heard back on whether the residential kitchen is ready year. She will reach out again in hopes of starting community based instruction (CBI) trips for select high school students.

New business

- Critical Decision Points for Families- VDOE does training in this area and we would like to have an overview. Based on the turnout to the March 2 event, the SEAC may schedule the full training.

Adjournment- Lindsey Rumsey made a motion to adjourn the meeting at 6:52. Pam seconded the motion and the motion passed unanimously.

Next Meeting March 2, 2020 at 5:30 pm dinner at Smoot Library