File: EEA-R

STUDENT TRANSPORTATION SERVICES

<u>Student Supervision</u>: A student in kindergarten may not be allowed to disembark a King George County School bus unless the student is met/supervised by a parent or preapproved individual.

Students in grade one and through the age of nine may not be allowed to disembark a King George County School bus unless the student is met/supervised by a parent or an individual authorized by the parent or the parent has signed the Release Form EEA-F indicating that the students may disembark the bus without a parent/guardian on site.

Bus drivers will not permit students to disembark the school bus at stops other than the student's regular bus stop unless written permission is submitted to the school by the parent and the school forwards the information to the bus driver.

Should the environment at any bus stop where a student has not been met, appear to be insecure, the bus driver will have the right to notify the Transportation Department and return the student back to school.

<u>Responsibilities</u>: Bus drivers shall operate their buses in accordance with state law, regulations of the State Board of Education and regulations of the division Superintendent.

Drivers shall be responsible for the care, cleanliness and safety of their assigned bus.

Bus drivers shall be told to whom they are responsible and for what functions. The driver is responsible for the bus and the safety of the students on the bus. The driver shall report violations of the bus disciplinary regulations to the delinquent student's principal. The principal is responsible for discipline on the buses.

Other Bus Riders: The Superintendent may permit the following to ride in school buses: employees of the Board performing assigned duties, persons acting as chaperons or providing adult supervision and guests of the school division. Pre-school children may not accompany bus drivers or bus aides on their bus routes. Chaperons are not permitted to bring pre-school aged children with them on field trips. No more than three school age children of the bus driver or bus aide may accompany them on their bus routes.

<u>Suspension of Bus Privileges</u>: The suspension of a student from bus privileges for more than ten (10) days must be approved by the Superintendent.

<u>Garaging of Buses</u>: School bus drivers may drive buses home for garaging when the Supervisor of Transportation judges such action to be feasible, economical or practical. No vehicle operated by the school system shall be garaged out of the county unless such vehicle is assigned to the employee to fulfill their job description.

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<u>School Bus Maintenance Inspections</u>: School bus inspections and maintenance shall be conducted in accordance with provisions of the "Preventive Maintenance Manual" for Virginia School Buses and recorded on the prescribed inspection forms or in a format approved by the Department of Education.

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